

CLIFTON WITHOUT PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice of the Annual Meeting of Clifton (Without) Parish Council to be held in Clifton Explore Library, York on Tuesday 13th May 2025 commencing at 7.15pm, following the Annual Parish meeting.

All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed in the agenda below.

Signed...*L Pink*... - Clerk to the Council

Dated: 7th May 2025

AGENDA

A1. ELECTION OF THE CHAIRMAN

To receive nominations and elect the Chairman for 2025/26.

A2. CHAIRMAN'S DECLARATION OF OFFICE

Chairman to sign the declaration of office of Chairman.

A3. ELECTION OF THE VICE CHAIRMAN

To receive nominations and elect the Vice Chairman for 2025/26.

A4. TO APPOINT PARISH REPRESENTATIVES TO OUTSIDE BODIES:-

- (a) YLCA
- (b) Clifton Backies Management Board
- (c) Allotment Committee

A5. TO ELECT MEMBERS TO SIT ON THE FOLLOWING COMMITTEES:-

Staffing Committee

A6. TO REVIEW THE TERMS OF REFERENCE FOR COMMITTEES

Staffing Committee

A7. TO REVIEW THE COUNCILS FOLLOWING POLICIES:-

- (a) To review and adopt the Code of Conduct.
- (b) To review and adopt the Publication Scheme.

1. APOLOGIES

Members are asked to give their apologies for this and future meetings if known.

2. DECLARATION OF INTEREST

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

3. MINUTES

Minutes of the meeting held on the Tuesday 11th March 2025 to be agreed and signed by the Chairman.

4. TO RECEIVE REPORTS FROM WARD COUNCILLORS

5. PUBLIC PARTICIPATION

An opportunity for members of the public to comment on agenda items, issues within the Parish and/or suggest future items. Standing order will be suspended.

5A. EXCLUSION OF THE PUBLIC

To consider excluding the public from the meeting prior to consideration and discussion of financial or necessary matters under schedule 12A of section 100a of the Local Government Act 1972.

For this meeting, exclusion of the public may be required during the following agenda item:-

Item 13, Staffing Committee – To discuss the outcome of the clerk’s annual appraisal.

6. PLANNING MATTERS

6.1 To consider the following new planning applications - None prior to production of the agenda.

6.2 Applications received in-between meetings - None.

To hear results of applications decided by City of York Council:-

6.3 Approved:-

25/00110/FULM Mitrefinch, Mitrefinch House, Green Lane Industrial Estate, York
Change of use from industrial storage/distribution building (use class B8) to sports and recreation facility including a wellness centre (use class E) with associated external alterations.

25/00324/FUL Pure Gym Limited, Stirling Road, York
Provision of electric vehicle charging bays and associated works.

25/00119/TPO York Hospitals Nhs Foundation Trust, Clifton Park Clinic, Clifton Park Avenue, York
Fell 1no. Beech tree - protected by Tree Preservation Order 173/1991.

24/02183/TPO 11 Lundy Close, York
Fell Group of Hawthorn trees TG1 protected by Tree Preservation Order 149/1990 ('A2').

25/00243/TCA 33 Rawcliffe Lane, York
Crown reduce 1no. Yew tree by 30% in height - tree works in a Conservation Area.

25/00106/FUL The Dormouse, Clifton Park Avenue, York
Removal of decking and extension of patio.

25/00222/TPO STREET RECORD, Water Lane, York
Dismantle and remove to approximately 50mm above ground level 2no. Oak trees (to rear of 11 Lundy Close) protected by Tree Preservation Order no. 149/1990.

25/00293/TPO 25 Fylingdale Avenue, York

Crown reduce 1no. Pear tree by maximum 1.5m from the top and 0.5m from the sides - protected by Tree Preservation Order no. 173/1991.

6.4 Refused - None received prior to production of the agenda.

6.5 Withdrawn - None received prior to production of the agenda.

6.6 Any other Planning Matters.

7. CLERK'S REPORT

- (a) If available in time for the meeting, to discuss the content of the recently created parish council Risk Register.

8. AIR QUALITY AND SMOKE CONTROL AREAS

- (a) To consider any response from the PC to the current CYC consultation on smoke control areas.
(b) To discuss any other actions the PC might take to help improve air quality in the parish.

9. HOUSES IN MULTIPLE OCCUPATION

To discuss residents' concerns about houses in multiple occupation in the parish.

10. PLAY AREA REFURBISHMENT

- (a) To discuss any update on the public consultation.
(b) To discuss next steps in securing funds for refurbishment works.

11. SECURING LOCAL RIGHTS OF WAY

To discuss the response from CYC regarding Clifton Without Route F.

12. WITHOUT WOOD

- (a) To discuss the issues with the pedestrian gate
(b) To discuss recent communications regarding the horses.

13. SHIPTON ROAD

To discuss any update on the 30mph speed limit.

14. STAFFING COMMITTEE

To discuss the clerk's annual appraisal held on 23rd April 2025.

15. COMMUNITY SAFETY ISSUES

To receive a police report if available.

16. CORRESPONDENCE

Correspondence circulated:-

- YLCA - White Rose Update.
- YLCA Training – Various.

Correspondence to be discussed:-

- (a) Consultation on expansion of Smoke Control Area in York – See agenda Item 8.

17. PLAY PARK INSPECTIONS

To review the monthly play park inspection.

18. FINANCIAL MATTERS

18.1 To note the change from Barclays Bank to Unity Bank on the 8th May. All payments from May onwards will be using Unity Bank.

18.2 To authorise BACS payments with Unity Trust Bank as listed below:-

L Pink	Clerks Salary (Net)	£At Agreed Rate
L Pink	Clerks Expenses	£35.00 (Est)
HMRC	Tax & NI	£361.10
YLCA	Training	£18.20
YLCA	Training	£48.00
Rawcliffe Parish Council	Litter Picking	£160.00
Clifton Explore Library	Room Hire	£50.00

18.3 To authorise cheque payments as listed.

18.4 To discuss approval of any invoices received after production of agenda.

18.5 To note receipt of the following income:-

08.04.25	City of York Council	Precept – 1 st Payment	£21,564.00	BACS
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18.6 Any other urgent request submitted to the meeting:-

19. MEETING REPORTS/REPRESENTATIVES

20. EXCEPTIONAL ITEMS

21. ITEMS FOR THE NEXT AGENDA

22. NEXT MEETING

To agree the date of the next Parish Council Meeting as Tuesday 10th June 2025 at Clifton Explore Library, York @ 7.15pm.

E-mail cliftonwithoutparishcouncil@gmail.com

Signed: Clerk, Mrs Louise Pink.